



**STUDENT INFORMATION**

First & Last Name \_\_\_\_\_ Grade \_\_\_\_\_ DOB \_\_\_\_\_  
Email Address \_\_\_\_\_ Cell # \_\_\_\_\_  
Street Address \_\_\_\_\_

**PARENT/GUARDIAN & EMERGENCY INFORMATION**

Parent/Guardian Name \_\_\_\_\_ Cell # \_\_\_\_\_  
Street Address \_\_\_\_\_ Email \_\_\_\_\_  
Parent/Guardian Name \_\_\_\_\_ Cell # \_\_\_\_\_  
Street Address \_\_\_\_\_ Email \_\_\_\_\_  
Emergency Contact Name and Number \_\_\_\_\_

**MEDICAL INFORMATION**

Physician Name and Number \_\_\_\_\_  
Allergies, health issues or prescription medications \_\_\_\_\_

**I consent to emergency medical attention for my child. Yes \_\_\_\_\_ No \_\_\_\_\_ (Please initial.)**

**SIGN OUT INFORMATION**

Safety is a top priority to *The HUB*. For this reason, youth must sign in and sign out. Once on the premises, they may not leave and reenter. If granted permission by a parent or legal guardian, they will be permitted to leave on their own. Otherwise, they must be picked up by a designated adult.

**I give permission for my child to leave The HUB independently. Yes \_\_\_\_\_ No \_\_\_\_\_ (Please initial.)**

Adults permitted to pick up my child (in addition to parent/guardians listed above)

**PHOTOGRAPHY RELEASE**

*The HUB* may occasionally take photos of youth for local outreach. Photos may appear in print or online.

**I give permission for my child to be included in photographs. Yes \_\_\_\_\_ No \_\_\_\_\_ (Please initial.)**

**PROGRAM GUIDELINES**

*The HUB's* mission includes creating a welcoming, nurturing environment for middle school youth. The expectation is that participants will feel safe and valued. To this end, *The HUB* will follow the behavior guidelines set forth in the Grover Cleveland Middle School Handbook, including those regarding Harassment, Intimidation or Bullying and Affirmative Action. Behavior that is disrespectful to property or individuals will not be tolerated. Youth who struggle will be offered guidance, and a parent/guardian will be contacted. Repeated breaches may result in removal from the program. (An updated version of the GCMS Student-Parent Handbook is available online at [www.cwcboe.org](http://www.cwcboe.org).)

I grant permission for my child to attend *The HUB* and agree to program guidelines. I have reviewed the Parent Page. I shall hold harmless, defend and indemnify the Caldwell United Methodist Church from any and all claims, actions, suits, charges and judgments whatsoever that arise out of my child's participation in *The HUB*.

\_\_\_\_\_  
Parent/ Guardian Name Parent/Guardian Signature Date

\_\_\_\_\_  
Student Name Student Signature Date



## PARENT PAGE

Keep this page for your records.

### Hours of Operation

*The HUB* is open to GCMS youth Tuesdays and Thursdays 3-5 p.m. and follows the GCMS school calendar. If school is not in session or is canceled for any reason, *The HUB* will also be closed. *The HUB* will not be in session on school half days.

### Registration

Youth must register to attend. See QR code below for forms and payment link. Hard copy forms are also available at the church 9 a.m. - 2 p.m. M-F. The fee remains the same, regardless of when a student enrolls: **\$25 for the school year.** Registration forms may be scanned and emailed to [TheHUBCUMC@gmail.com](mailto:TheHUBCUMC@gmail.com) or mailed/delivered to the Caldwell United Methodist Church. Please pay online or by check to the Caldwell United Methodist Church. Indicate "*The HUB*" in the memo line if paying by check. Registration forms and checks may be mailed or delivered to:

Caldwell United Methodist Church  
8 Academy Road/ Caldwell, NJ 07006  
Attn: *The HUB*

### Supervision

*The HUB* follows Safe Sanctuaries policies. This means that all supervising adult volunteers in the program have been background checked. There will be at least two adult supervisors present at all times. The Caldwell United Methodist Church is not responsible for any lost or damaged personal property of program participants.

### Activities & Homework Help

Key Club and National Honor Society students from James Caldwell High School will be available as volunteer peer mentors and homework helpers. Youth will also have opportunities to relax with friends, shoot hoops, engage in activities and enjoy refreshments.

### Student Pick-up

5 p.m. pick-up will be at the Caldwell United Methodist Church's main entrance at 8 Academy Road. Youth will only be allowed to leave independently if granted permission. Otherwise, your child will be released to the adults specified on the registration form. For safety reasons, once youth arrive, they will not be permitted to leave the premises and return later the same day.

### Contact *The HUB*

If you need to contact *The HUB* while in session, please call the church office at (973) 226-4410. For non-urgent matters, you may also email [TheHUBCUMC@gmail.com](mailto:TheHUBCUMC@gmail.com).

### Registration Information:

